Lehigh Valley Association of Independent Colleges

Cross Registration Policy for Employees & Spouses

A full-time employee, and spouse*, of a member institution of the Lehigh Valley Association of Independent Colleges (LVAIC) may enroll in undergraduate courses at any LVAIC member institution without paying tuition for that course.

I. Participant Eligibility

The home campus will determine Employee and Spouse benefit eligibility.

The host institution will determine applicant program, course and registration eligibility based on host institution guidelines.

Participants are eligible for a maximum of two courses per Fall, Spring and Summer Semester. Participants are eligible for one course during Winter Term.

II. Fees

Any special fees normally charged by the host institution to its employees, or spouses, also will be charged to employees, or spouses, of the member institutions.

III. Reimbursement

Tuition reimbursement between institutions shall be determined in combination with the Chief Financial Officers of the member institutions and approved by the Board of Directors.

* As defined in the personnel policies of the member's institution.

Revised May 19, 2023